

# APPLICATION FOR CITY OF GRINNELL TREE PLANTING PERMIT

641-236-2609

(A separate form is required for each tree to be planted.)

Completion of this permit is required for each tree to be planted in the street right-of-way (the area between the sidewalk and the street, or if no sidewalk, then the area between the property line and the street). The property owner should note that trees that are planted in the street right-of-way become the property of the City and could be removed at any time there is a need to repair a buried utility. The City shall not be held responsible for the removal or the replacement of a tree that is removed for utility work.

A permit fee of fifty dollars (\$50.00) plus ten dollars (\$10.00) per each underground utility in the adjacent right-of-way shall be included with this application.

**DATE OF APPLICATION** \_\_\_\_\_

**(Please Print)**

**APPLICANT** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY, STATE, ZIP CODE** \_\_\_\_\_

**TELEPHONE** \_\_\_\_\_

## **DESCRIPTION OF TREE**

**Variety** \_\_\_\_\_

**Size** \_\_\_\_\_

**Person OR Company performing the planting** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip Code** \_\_\_\_\_

**Telephone** \_\_\_\_\_

## **DRAWING REQUIRED** (please use the back of this form).

The drawing **MUST** include:

1. All existing trees and shrubs within 30 feet of the planting location -- both in the right-of-way and on the adjacent private property.
2. All driveways, alleys, sidewalks and streets in or adjacent to the property.
3. Location of all existing above grade or below grade utilities within a 20' radius of the planting location. To have these utilities located free of charge call:

**Iowa One Call at 1-800-292-8989.**

4. A north arrow and measurements.

**The permit application must include all of the above information.**

**The planting of trees in the right-of-way must also meet all applicable requirements of the City of Grinnell, Municipal Code, Chapter 21, Article II.**

**Applicant agrees to accept all liability for all excavation and planting of trees in the right-of-way and agrees to hold the City of Grinnell harmless from any liability or damages that may arise as a consequence of this planting.**

**Owner's Signature:** \_\_\_\_\_

**PERMIT FEE:** (\$50 plus \$10 per underground utility per tree)

**Permit Fee:** \$ \_\_\_\_\_ **Date Paid:** \_\_\_\_\_ **Receipt No:** \_\_\_\_\_